



TENDER NOTICE

HC Payroll Solution & Insurance Brokerage Services

Botswana Oil Limited (BOL) serves as the Botswana Government's transformation agent in the oil and gas industry and is mandated to ensure the security and efficiency of supply of petroleum products for Botswana, manage state owned strategic fuel reserve facilities, strategic stocks as well as bulk storage and distribution. Wholly owned by the Botswana Government, the entity is also responsible for facilitating the participation of citizen companies in the petroleum sector. Botswana Oil Limited is registered under the Companies Act and started operating in July 2013.

BOL is inviting 100% citizen owned companies registered with PPADB to submit proposals for the below mentioned tenders:

TENDER NUMBER	TENDER DESCRIPTION	PPADB CODE
BOL/2022-23/06	PROVISION OF HUMAN CAPITAL MANAGEMENT & PAYROLL SOLUTION	120 ICT Systems and Management Services , sub code 01 Systems Development Services and Maintenance Services
BOL/2022-23/02	PROVISION OF INSURANCE BROKERAGE SERVICES TO BOTSWANA OIL LIMITED	Code 127 (Insurance and Pension), Sub-code 06 (Brokerage and Risk related Services)

Tender documents will be available on BOL E-Procurement Management System effective from Friday, the **24th of June 2022** until Wednesday, the **13th of July 2022**, for a non-refundable fee of **BWP 250.00**. Youth Owned Companies are required to advance a non-refundable fee of **BWP 125.00** to access bid documents.

- Bidders are required to make payment to the account below
ABSA
Account Number: 1017833
Branch Number: 290267
Branch Name: Barclays House
REF: (Your Company Name)
- To participate on the above tenders, bidders are to register on the following link <https://www.e-procurement.botswanaoil.co.bw/Account/Login> and upload proof of payment on the system following the steps below;
- Detailed Bids/Tenders must strictly be submitted online. Late, faxed, emailed and hand delivered tender offers will **NOT** be considered.
- Bids/Tenders must be uploaded no later than 1000hrs on the 27th July 2022.
- Enquiries in relation to this notice can be made to procurement@botswanaoil.co.bw

>Log in > Tenders > Published Tender > Pay > Select Payment Mode (offline)> **Attach proof of payments** (only image files-jpg & jpeg)
>Submit



BOTSWANA OIL
Your Fuel.Your Future