

## TENDER NOTICE

Botswana Oil Limited (BOL) serves as the Botswana Government’s transformation agent in the oil and gas industry and is mandated to ensure the security and efficiency of supply of petroleum products for Botswana, manage state owned strategic fuel reserve facilities, strategic stocks as well as bulk storage and distribution. Wholly owned by the Botswana Government, the entity is also responsible for facilitating the participation of citizen companies in the petroleum sector. BOL is registered under the Companies Act and started operating in July 2013.

BOL is inviting 100% citizen owned companies registered with PPADB to submit proposals for the below mentioned tenders:

| TENDER NUMBER            | TENDER DESCRIPTION  | PPADB CODE   |
|--------------------------|---|--|
| <b>1. BOL/2022-23/07</b> | Consultancy Service for the Development of the Human Capital Strategy | Code 315 <b>Human Resource Services</b><br>Sub-code 01 <b>Organisation Design and Change Management</b><br>Or Code 317 <b>Other Consultancy Services</b> , Sub-codes 01 <b>Management Consultancy Services</b> |
| <b>2. BOL/2022-23/08</b> | Francistown Depot Asset Tagging                                       | Code 139 <b>Miscellaneous Services</b><br>Sub-code 06 <b>Library and Archives Services</b><br>Or Code 317 <b>Other Consultancy Services</b> , Sub-codes 01 <b>Management Consultancy Services</b>              |

- Tender documents for 1 and 2 above will be available on BOL E-Procurement Management System effective **Friday 5<sup>th</sup> August 2022** until **Friday 19<sup>th</sup> August 2022**, for a non-refundable fee of **BWP 250.00**. Youth Owned Companies are required to advance a non-refundable fee of **BWP 125.00** to access bid documents.
- Compulsory site visits for **Tender Number 2** to be held on **Friday 12<sup>th</sup> August 2022** at our **Francistown Depot, Dumela Industrial, plot 1107 @10.00hrs**  
  
In this regard, bidders are requested to bring their own full Personal Protective Equipment (PPE):
  - Long sleeved cotton shirts or overall jacket with reflectors
  - Reflective vest
  - Steel toes safety shoes
  - Long trousers or jeans (cotton)
  - Hard hats
- Bidders are required to make payment to the account below
- To participate on the above tenders, bidders are to register on the following link [https:// www.e-procurement.botswanaoil.co.bw/](https://www.e-procurement.botswanaoil.co.bw/) Account/Login and upload proof of payment on the system following the steps below:  
  
**>Log in > Tenders > Published Tender > Pay > Select Payment Mode (offline)> Attach proof of payments (only image files- jpg & jpeg) > Submit**
- Detailed Bids/Tenders must strictly be submitted online. Late, faxed, emailed and hand delivered tender offers will **NOT** be considered.
- Bids/Tenders must be uploaded no later than **10.00hrs** on the **26<sup>th</sup> of August 2022**.
- Enquiries in relation to this notice can be made to **[procurement@botswanaoil.co.bw](mailto:procurement@botswanaoil.co.bw)**

**ABSA**  
**Account Number:** 1017833  
**Branch Number:** 290267  
**Branch Name:** Barclays House  
**REF:** (Your Company Name and subject of the tender)



**BOTSWANA OIL**  
Your Fuel. Your Future