

# TENDER NOTICE ADVERT

**Botswana Oil Limited (BOL)** serves as the Botswana Government's transformation agent in the oil and gas industry and is mandated to ensure the security and efficiency of supply of petroleum products for Botswana, manage state owned strategic fuel reserve facilities, strategic stocks as well as bulk storage and distribution. Wholly owned by the Botswana Government, the entity is also responsible for facilitating the participation of citizen companies in the petroleum sector. BOL is registered under the Companies Act and started operating in July 2013.

BOL invites reputable companies to submit proposals for the provision of the following services;

## **I. A CONSULTANCY SERVICES CONTRACT FOR THE ESTABLISHMENT OF A PROJECT MANAGEMENT OFFICE AT BOTSWANA OIL LIMITED - BOL/2021-22/08**

a) BOL invites wholly citizen owned Companies registered with Public Procurement Asset Disposal Board (PPADB) under Code 317 (Other Consultancy Services), Sub-codes 01 (Management Consultancy Services) to submit proposals for A Consultancy Services Contract for the Establishment of a Project Management Office under the Strategy Office at BOL.

## **2. A CONSULTANCY SERVICES CONTRACT FOR THE STUDY AND DEVELOPMENT OF A ROBUST BUSINESS CASE FOR LUBRICANTS BUSINESS - BOL/2021-22/09**

a) BOL invites suitably qualified local and international consultancy firms to submit proposals for A Consultancy Services Contract for the Study and Development of a Robust Business Case for Lubricants Business. Local firms must be registered with Public Procurement Asset Disposal Board (PPADB) under Code 317 (Other Consultancy Services), Sub-codes 01 (Management Consultancy Services).

b) Tender documents for 1 and 2 above will be sent electronically upon receipt of proof of payment effective **Monday, the 29th of November 2021** until the **17th of December 2021** for a non-refundable fee of **BWP 250.00**.

c) Please note that Youth Owned Companies are required to advance a non-refundable fee of **BWP 125.00** in order to receive bid documents. Please provide a certified copy (ies) of Identity Documents for the company shareholder(s) as proof.

d) Bidders are required to make payment to the account below and email proof of payment to the email stated below (6).

### **ABSA**

**Account Number:** 1017833  
**Branch Number:** 290267  
**Branch Name:** Barclays House  
**REF:** (Your Company Name)

e) Proposals for 1 and 2 must be submitted no later than 10h00 (GMT+2) on **Friday, the 21st of January 2022**.

## **3. EXPRESSION OF INTEREST (EOI): PROVISION OF HUMAN CAPITAL AND PAYROLL SOLUTION TO BOTSWANA OIL LIMITED- BOL/2021-22/10**

a) BOL invites wholly citizen owned Companies registered with Public Procurement Asset Disposal Board (PPADB) under Code: 120 (ICT Systems and Management Services), Sub Code 01 (Systems Development Services and Maintenance Services) to submit proposals for the Provision of Human Capital and Payroll Solution to BOL.

b) EOI documents will be sent electronically upon receipt of an email from an interested company with proof of PPADB registration for the provision of the required service, effective **Monday, the 29th of November 2021 until Friday, the 17th of December 2021**. Interested prospective service providers must send the email request to [procurement@botswanaoil.co.bw](mailto:procurement@botswanaoil.co.bw).

c) EOI proposals must be submitted no later than 10h00 (GMT+2) on **Friday, the 7th of January 2022**.

4. Bids/Proposals for all the three (3) services must be hand delivered to the address below:

**Botswana Oil Limited Head Office**  
**Plot 54373, Petroleum House (Ground Floor)**  
**Matante Mews, Central Business District (CBD)**  
**Gaborone, Botswana**

5. Late, faxed and emailed bids/proposals will NOT be considered.

6. Enquiries in relation to this notice can be made to [procurement@botswanaoil.co.bw](mailto:procurement@botswanaoil.co.bw)

☎ 3981700  
✉ [enquiries@botswanaoil.co.bw](mailto:enquiries@botswanaoil.co.bw)  
🌐 [www.botswanaoil.co.bw](http://www.botswanaoil.co.bw)  
🏢 Botswana Oil Limited



**BOTSWANA OIL**

Your Fuel. Your Future