

TENDER NOTICE



Tender Reference Number: **BOL/RFP/2025-26/35**

Tender Title: **A WORKS CONTRACT FOR CIVIL WORKS, BUILDING CONSTRUCTION AND SERVICES FOR FRANCISTOWN GRS DEPOT TRUCK STAGING FACILITY**

Sealed Tender offers are invited for the provision of **A WORKS CONTRACT FOR CIVIL WORKS, BUILDING CONSTRUCTION AND SERVICES FOR FRANCISTOWN GRS DEPOT TRUCK STAGING FACILITY** for the Expansion of Bulk Fuel Storage Facility in Francistown, Botswana. The Works Contract will include the following:

CIVIL AND BUILDING WORKS MAIN CONTRACTOR

- Site clearance and associated bulk earthworks
- Parking for 51 trucks
- Entrance/Exit Security Building (Guardhouse)
- Driver Centre Building
- Building services (Plumbing, Fire Alarms)
- Associated structural works (shed for firefighting station)
- High security fencing and motorized access gates
- Stormwater and drainage of the whole site
- Oil separators (prefabricated)
- Sewer and potable water reticulation and connection to the Council system
- Stormwater drainage channels and associated culverts in front of the facility
- Signage and road markings
- Kerbing, hard landscaping of unpaved areas with crushed stones on compacted ground
- Building construction management, coordination of all subcontractors, including assistance to specialist contractors nominated by the Employer
- Attendance to M&E and other specialist subcontractors

MECHANICAL SUBCONTRACT WORKS

Supply and installation of:

- Building services Mechanical (HVAC)
- Fixed access platform for truck inspection
- 1 x 300 m³ galvanised sectional firefighting water storage tank and associated concrete supports
- Duty electrical/jockey and standby diesel engine driven fire pumps and associated equipment
- Hydrants and associated underground fire water reticulation, including manholes, control and isolation valves
- Firefighting hoses and cabinets for hydrants
- Mobile foam dispensers
- Handheld extinguishers
- Testing, commissioning, operator training

ELECTRICAL SUBCONTRACT WORKS

Supply and installation of:

- Building services Electrical, including fire alarm sensors and control panels
- Earthing and bonding of all installations
- Power upgrade and associated transformers, BPC Liaison
- All underground infrastructure associated with power, CCTV and Access (sleeves, manholes, bases for lighting masts and CCTV poles bases); building works specific can be done by the main contractor
- BTC reticulation; building works specific can be done by the main contractor
- Associated power cables reticulation
- Diesel generator with automatic changeover
- Area lighting including scissor masts
- Solar electric power generating installations, grid connected
- CCTV and access control system, including servers, clients, monitors and software (nominated)
- Fiber optic cable connection to the existing depot network switch cabinet
- Testing, commissioning, operator training

FRANCISTOWN GRS FUEL DEPOT WILL BE OPERATIONAL DURING EXECUTION OF CONTRACT AND CONTRACTORS MUST MAKE ALLOWANCES FOR SECURITY AND SAFETY MEASURES, PERMITS TO WORK, HOT WORK PERMITS, FORWARD PLANNING AND COORDINATION OF ACTIVITIES IN LIAISON WITH DEPOT OPERATIONS, SO THAT DAILY FUEL OFFLOADING AND LOADING OPERATIONS ARE NOT INTERRUPTED.

Tenderers for this Contract shall allow for coordination and working with the Employer's directly appointed contractors (if applicable) and to make such allowances they consider necessary and appropriate.

The Works are to be carried out within the **Plot 31326/27, Dumela Industrial, Francistown**. and the Contractor must confine his operations to the immediate vicinity of the Works. Any temporary works i.e. establishment etc., must be carried out with the prior approval of The Engineer and BOTSWANA OIL LIMITED.

The Procuring Entity is **BOTSWANA OIL LIMITED**

Procurement Method is: **OPEN DOMESTIC BIDDING RESERVED TO CITIZEN CONTRACTORS**

This tender is reserved for Citizen Contractors in line with section 76 of the Public Procurement Act.

To be considered for the award of the contract:

1. The contractor and their partners and/or subcontracted parties must be 100% Citizen owned companies who are registered in CIPA. Citizen Contractor: a natural person or an incorporated company wholly owned and controlled by persons who are citizens of Botswana.
2. Tenderers (Main Contractor and/or their joint ventures) must be registered with Public Procurement Regulatory Authority in the following categories:

Code 03 – Civil Engineering Works, Grade D

Required Sub codes:

- 01 – Construction (Roads -Paved Infrastructure, Airfields)

In addition, the contractor and/or their associates and/or their subcontracted parties, where applicable, must be registered with PPRA in the following categories:

Code 01 - Building Construction Works and Maintenance, Grade E

Required Sub codes:

- 01 – Building Construction
- 02-Structural Steel

Code 10 - Water Engineering Works, Grade E

Required Sub codes:

- 01- Storage tanks



Code 02 - Electrical Engineering Works, Grade E

Required Sub codes:

- 01 Electrical Installations
- 02 High voltage reticulation
- 04 Automated machinery and control systems
- 05 Photovoltaic Systems
- 06 Fire detection systems
- 08 Radio/Telemetry

Code 08 - Mechanical Engineering Works, Grade E

Required Sub codes:

- 01 Air-conditioning and refrigeration systems
- 04 Fire suppression systems
- 07 Low pressure water systems
- 11 Pumps and munchers

Contractors (and their associates and sub-contracted parties) must be in possession of a valid Tax Clearance Certificate (TCC). The validity of the Certificate is to be verified online.

Contractors must attend compulsory site visit and clarification meetings. Attendance shall be recorded by BOL during the meeting

- Tenderers to purchase all their products from 100% Citizen locally based manufacturers and service providers, provided that the goods and services are locally available, competitively priced and meet tender specifications in terms of quality standard as certified or recognized by Botswana Bureau of Standards (BOBS) or other recognized certifying bodies.
- Tender documents will be sent electronically to prospective bidders from 08.00hrs to 17.00hrs on weekdays with effect from Monday, 23rd February 2026 upon receipt of proof of payment of a non-refundable fee of P5,000.00. Youth-owned companies are required to advance a non-refundable fee of P2,500.00 to receive the bid documents. (Please provide a certified copy(ies) of Identity Documents for the company shareholder(s) as proof.)
- Bidders are required to make payment to the account below and send POP to procurement@botswanaoil.co.bw for tender documents to be availed.

Bank: ABSA Bank

Account Number: 1017833

Branch Number: 290267

REF: (Your Company Name and subject of the tender)

Bidders currently executing/participating in a Botswana Oil Limited infrastructure project or participated in the past 3 years will not be eligible for award of this contract

- Queries or clarifications relating to the issuance of these documents may be addressed in writing no later than 7 days before submission date of the tender to procurement@botswanaoil.co.bw.
- All questions and notices related to this Tender should be clearly marked with a reference of this tender as the subject of the email.
- Responses will be sent to all tenderers alike, regardless of which tenderer has raised the question.
- A compulsory site visit and a pre-tender meeting with representatives of the Botswana Oil Limited will take place at Government Reserve Storage Depot, Dumela Industrial, Francistown on Monday 9th March 2026, starting at 10.00hrs (CAT - Central African Time). Site coordinates: 21°06'49"S 27°32'11"E.
- Failure to attend the site visit and tender clarification meeting will lead to disqualification of the bidder. Companies should not share representatives.
- Company representatives should be technically competent to meaningfully interact with the project team and to fully appreciate the scope of work. Attendance by other disciplines to be subcontracted is encouraged.
- Bidders must adhere to the minimum PPE requirements for Construction Site Entry by ensuring they have steel toe safety boots, hardhat, safety goggles and long sleeve reflective jacket or vest (PS: In the case of reflective vests, they should be worn over a long-sleeved shirt or jacket). Failure to adhere to the minimum PPE requirements shall lead to bidders' representatives being denied entry into site.
- Bidders' representatives shall be subjected to an alcohol test prior to entry into the depot. Failure of the alcohol test shall lead to bidders' representatives being denied entry into site.
- The closing date and time for receipt of sealed tender offers is **10:00hrs on Thursday 26th March 2026**.
- Late tender offers will not be accepted.
- The tender Evaluation will follow Quality and Cost Based Selection (QCBS) Procedure.
- The Bid Submission Method is: **TWO ENVELOPE SUBMISSION METHOD** in which a Tenderers Technical and Financial Offer are submitted in separate sealed envelopes clearly labelled "TECHNICAL" and "FINANCIAL" and enclosed in a single outer envelope.
- Tenderers whose proposals deviate from these instructions may be considered non-responsive and may be disqualified at the discretion of BOL.
- Tender Proposal shall be placed in a sealed envelope bearing the name of the project, tender number, Tenderer's name and contact details and must be addressed and delivered on the date indicated above.
- The completed tender shall be presented in a single package/envelope containing:
 - One (1) printed original, two hard copies and a digital copy of all tender Technical and Financial submissions, each on a separate USB; Technical USB shall include programme of works in Microsoft Project format (MSP) and Financial USB shall include fully completed Bills of Quantities in Excel format.
 - All digital material shall be in PDF file(s), with adequately bookmarked content.
- Package/envelope containing sealed Technical and Financial Proposal envelopes shall be sealed and marked:

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BOTSWANA OIL LIMITED
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SERVICES FOR FRANCISTOWN GRS DEPOT TRUCK STAGING FACILITY

Package shall be hand delivered to reach the following address on or before the closing date and time stated in the letter of Invitation to Tender:

BOTSWANA OIL LIMITED
 Procurement Department GRAND UNION BUILDING,
 Block A, First Floor (above BMS) Central Business District
 Plot 54374, Gaborone, Botswana
 email: procurement@botswanaoil.co.bw

- Bids submitted after the closing date and time will not be accepted, and will immediately be returned to the bidder, unopened and marked "late bid document", together with a date and time on which the procuring entity received the bid document.
- Telephone, telegraphic, facsimile will NOT be accepted.
- All signatories shall be assumed duly authorised signatories.
- Tenders shall remain valid for 120 days.
- The Public Procurement Regulatory Authority Standardised Conditions of Tender for Works shall apply to this procurement, for which all the applicable Tender Data is contained in the tender documents.
- Notwithstanding anything in the foregoing, Botswana Oil Limited is not bound to accept the lowest or any tender offer.

Botswana Oil Limited, Private Bag 173, Bontleng
 Plot 54373, Petroleum House Matante Mews Central
 Business District, Gaborone, botswana




 Botswana Oil Limited



BOTSWANA OIL
 Your Fuel. Your Future

**FUELING PROGRESS,
 EMPOWERING THE NATION**